

**BETHEL PARK MUNICIPAL AUTHORITY  
3100 Piney Fork Road  
South Park, PA 15129-9001  
REGULAR MEETING MINUTES  
DECEMBER 11, 2025**

**1. Call to Order**

a.) Chairman Jim Hannan called the meeting to order at 7:00 PM.

**2. Roll Call**

a.) Secretary Beaver Called the roll. Present for roll call: Messrs.: Jim Hannan, William Ruhl, Dave Brodnos, Bruce Beaver, Michael Janosik, and Tim Moury. Mr. Cheberenchick was excused. Also present: Mr. Joseph Gaydos, Solicitor, Gaydos Law PC.; Mr. Jake Miller WWTP Supervisor and Mr. Jonathan Gibson-Comer, Assistant Plant WWTP Supervisor; Ms. Ammie Faunce, Bethel Park Environmental Engineer, EIT; Mr. Joshua Jedlicka, and Ms. Kaylee Murphey of Wade Trim; Ms. Kristen Denne Bethel Park Municipal Manager; Mr. John Oakes, Bethel Park Council President; Mr. Jim Jenkins, Bethel Park Council Ward 6; Mr. Joe Janosik, Bethel Park Council Ward 5; and Mr. Jack Janosik, Guest.

**3. Approval of minutes**

**a.) Mr. Hannan called for a motion to approve the minutes of the 11/13/2025 Authority Regular Meeting. Mr. Ruhl motioned to approve. Mr. Moury seconded. Roll call was unanimous. Motion passed 6-0.**

**4. Correspondence**

**a.) Mr. Beaver presented the following correspondence to the Board:**

i. A letter, dated November 26, 2025, from Mr. Rick Smitsky, Area Engineering Manager, to Mr. Scott Dunn who retired. Mr. Jake Miller is the current WWTP Supervisor who received the correspondence. RE: USA South Hills Landfill; Permit I. D. No. 100592; Form 50 Quarterly Municipal Waste Leachate Analysis and Leachate Quantities Pumped to the Bethel Park Sewage Treatment Plant; Third Quarter 2025.

The letter states that there were no significant problems during the 3<sup>rd</sup> quarter Of 2025. Mr. Miller stated that he briefly reviewed the report and agreed that there were no significant problems.

ii. A 2025 Impact Report from the PMAA regarding the PMAA's achievements in 2025 and encouraging members to submit ideas and presentations to share at the 2026 PMAA Convention. A Call for Presentations form is enclosed.

iii. The Board received general information on the centrifuge which is available for review.

**5.Facility Discussion and Superintendent Report**

**Mr. Miller reported on the WWTP and LRPS**

**a.) WWTP**

i.) Major service repair at the Plant will be done to fix the rust on the intermittent alarm on the cooling system.

ii.) Mr. Miller previously in the meeting reported on the WWTP Leachate Analysis Report. He added that the Landfill testing method cannot achieve the results that the Plant testing method obtains and explained the reason why the Landfill results are not a low as the Plant

iii. There were no violations on the October 2025 DMR.

iv.) On November 18, 2025 the Allegheny County Health Department (ACHD) visited the WWTP unexpectedly. The AHD received a report from an environmental group that there was foam in the effluent. There is foam in the effluent. Foam is permitted in the effluent but it must dissipate within 100 feet of the outfall. At the time the foam was about 300 feet from the outfall. Mr. Miller will receive a Notice of Violation for the Plant. He has not yet received the notice and will have 30 days to respond upon receipt.

iv.) Using the map on the screen, the Board discussed locations of the foam in the stream and possible sources of it.

v.) Mr. Miller advised the Board that the Plant filters have been flushed and the foam has been within 100 feet of the outfall recently.

vi. Univar was on site to jar test a defoaming agent.

vii.) A new firewall was installed to day and is working.

viii.) Ms. Murphey and Mr. Miller looked over the site location for the REC tank. The tank will be installed between the final clarifiers.

ix.) Mr. Moury asked if the installation would need to go the bidding process. Mr. Miller and Ms. Murphey said it would be close and may need to be bid. The Board discussed the site location and what work may need to be done.

x.) The McCandless Centrifuge Tour was December 9, 2025. The feedback from McCandless was positive.

xi.) The staff has finished repairing the Plant for Winter.

xii. Mr. Miller advised the Board that as of January 2026 the Plant will no longer have a second shift.

xiii.) Mr. Moury asked Mr. Miller to update the Board on REC and phosphorous and what actions the Plant is taking to comply with future requirements. Mr. Miller responded that he has been adding REC 2 days a week and has seen some results. He added that the chemical rep has advised him to add REC more often to see the gradual decline of phosphorous numbers. Mr. Miller explained the dosages of phosphorous he is using to get better results.

b.) LRPS

i.) Mr. Miller had no nothing to report on LRPS.

## **6. Municipal Engineering Reports- South Park, Bethel Park**

### **a.) Mr. Beaver reported on the South Park Township Collection System**

i. Mr. Beaver stated that South Park is getting ready for the 2026 Projects.

### **b.) Ms. Ammie Faunce reported on the Bethel Park Collection System**

i. Ms. Faunce has the Bethel 2026 TAP Report ready. There were 202 TAP requests in 2026. The majority of these are previously approved TAPS delayed by construction in 2025.

ii. Ms. Faunce continues to work on 2026 projects.

iii. Visual field investigations continue.

iv. Surveying was done on the RT. # 88 hydraulic restriction area primarily to identify manhole depths in order to provide the builders more accurate information.

v. There was a meeting on the McLaughlin Run Project. They are continuing to try to get GROW Grant funding based on flow reduction.

vi. Mr. Moury asked if Bethel Park would need to apply for the Grow Grant or if Bridgeville would be applying on our behalf. Ms. Faunce replied that Bridgeville will apply for the project.

vii. The Consent Order requirements for January 2026 will be met.

viii. For the Consent Order, every pipe in Bethel Park will need to be cctved every 10 years.

ix. Mr. Hannan stated that Bethel Park needs South Park's 2026 TAP request so that the 2026 TAP requests can be submitted together to the State. Mr. Miller will submit the requests.

## **7. Wade Trim- Professional Engineering Services**

### **Ms. Murphey reported on Wade Trim's projects.**

#### **a.) Pilot Study**

- i. Ms. Murphey reported that she will visit the location for the REC pad with Elcon to make sure that the SCADA System will work at the location. Wade Trim will then move the project along.
- ii. Ms. Murphey will provide South Park a site plan.

#### **b.) Centrifuge Project**

- i.) Wade Trim will proceed with the design process.

#### **c.) Defoamer Integration**

- i. Wade Trim is completing the Chemical Additive Notification required by the DEP to implement the proposed defoamer additive.

#### **d.) Waste Management**

- i. There is no update.

#### **e.) Collection System**

- i. The Lower Library Interceptor Lining Project had a second Wade Trim internal review.
- ii. Ms. Murphey asked the Board if any members had feelings for or against PennBid Online Bid Management (PIN) rather than paper bidding.
- iii. Mr. Moury asked Ms. Denne if the Municipality has used PIN. Ms. Denne responded that they have moved all bidding to PIN. PIN makes bidding easier and saves significant administrative time.
- iv. Mr. Moury suggested that the BPMA try PIN. The Board agreed to try PIN.
- v. Wade Trim will finish the internal review of the Lower Library Interceptor Project and provide it to the Board for approval.

#### **f.) Developer: Car Wash and Disjointed Pipe Issue**

- i. Wade Trim completed the capacity analysis. The slope reported on the GIS seemed unusual. Ms. Murphey recommends doing a survey to get an accurate reading on the slope. The Board agreed on the survey as an accurate reading is very important to the conveyance system.
- ii. The Board discussed the disjointed pipe area and agreed that they currently do not have sufficient information to approve a capacity. The Board will review and discuss additional information as it is available and move forward when satisfied that they are in position to make decisions on the project.

#### **g.) Planning Modules**

- i. There are no new modules.

#### **h.) Record Files**

- i. Assembly continues.

#### **i.) Annual Reports**

- i. **Corrective Action Plan Progress Report-** the report has been drafted by Wade Trim. Wade Trim will continue to coordinate with the BPMA and obtain additional information to finalize the report.
- ii. **Sewer System Annual Recommendations Report-** The report is being drafted by Wade Trim and will be distributed to the BPMA for review and finalization in February 2026.
- iii. **Expanded Sewage System Annual Report-** The report is generally in February. Wade Trim will begin drafting the report and coordinate with the BPMA.
- iv. **Chapter 94 Wasteload Management Report-** The report is due to ALCOSAN by March 2, 2026. When the 2025 numbers are finalized, Wade Trim will work with the BPMA to complete and submit the report.
- v. **Chapter 94 Wasteload Management Report** is due to PaDEP by March 31, 2026. When the numbers are finalized, Wade trim will work with the BPMA to complete and submit the report.
- j.) **Wade Trim Reappointment Letter-** Ms. Murphey advised the Board that she included the Wade Trim Request for 2026 Reappointment to the Board. She stated that Wade Trim's rates will remain the same in 2026. The Board will discuss reappointment at the 2026 January Reorganization Meeting.

## **8. Financial Report**

### **a.) 2026 Budget**

i. Mr. Hannan stated that the 2025 BPMA Budget was emailed recently to the Board. Mr. Hannan recommends that the Board repeat the same budget for 2026 and not make modifications for 2026 since the dollar framework remains the same. The Board discussed the budget and agreed.

**ii. Mr. Hannan a motion to approve the Bethel Park Municipal Authority Budget for 2026. Mr. Moury motioned to approve. Mr. Ruhl seconded. Roll call was unanimous. Motion passed 6-0.**

j. Mr. Moury asked Ms. Denne if the Bethel Park had received payment from South Park Township based on the base and audited financial agreement between Bethel Park and South Park Township. Ms. Denne replied that the Municipality had not received payment. Ms. Denne advised the Bethel Park Solicitor to follow-up with the South Park Township Solicitor on the status of the payment. Ms. Denne will update the Board on the status of the payment.

Ms. Denne stated that the Municipality and the Township will discuss the financial agreement in 2026.

### **b.) Finance Report**

i. Mr. Hannan stated that the finance information was sent to the member by the Bank of New York Mellon.

## **9. Municipal Authority 2026 Meeting Schedule**

### **a.) Meeting Schedule**

i. Mr. Hannan sent the meeting schedule to the Board. Mr. Hannan added the Reorganization Meeting on January 22, 2026 at 7:00 PM. The Workshop meeting will be the 1st meeting on January 8, 2026 at 7:00 PM and the 2<sup>nd</sup> meeting will be the voting meeting on January 22, 2026 at 7:00 PM (Reorganization Meeting) and immediately after will be the Regular Meeting. The BPMA 2026 Meeting Schedule remains the same with the Workshop Meeting the 2<sup>nd</sup> Thursday and the Voting Meeting the 4<sup>th</sup> Thursday of every month with the exceptions of November and December when there will be 1 meeting on the 2<sup>nd</sup> Thursday of each month. The Board agreed.

**ii. Mr. Hannan a motion to approve the Bethel Park Municipal Authority Meeting Schedule for 2026. Mr. Ruhl motioned to approve. Mr. Moury seconded. Roll call was unanimous. Motion passed 6-0.**

## **10. Solicitor's Report**

a.) Mr. Gaydos cautioned the Board to check the BPMA By Laws to be certain that the Reorganization Meeting 2026 meets the standards in the By- Laws. If not, the By-Laws should be amended. Mr. Hannan will check the By-Laws.

## **11. Requisitions**

a.) Ms. Murhey presented General Fund Requisition A for December 2025:

i. The payees are: Board members, secretarial services and Gaydos Law, PC.  
The December 2025 General Fund Requisition A **Total is \$4,856.00**

**ii. Mr. Ruhl motioned to approve. Mr. Moury seconded. Roll call was unanimous. Motion passed 6-0.**

b.) Mr. Murphey presented General Fund Requisition B for December 2025:

i. The payees are: Wade Trim

The General Fund Requisition B for December 2025 **Total is \$19, 050.75.**

**ii. Mr. Moury motioned to approve. Mr. Ruhl seconded. Roll call was unanimous. Motion passed 6-0.**

c. Ms. Murphey presented Construction Fund Requisition #53 for December 2025 Series 2020 B

\$29,570,000.00 Account # 486348

i) The payees are:

Wade Trim \$ 3, 581.25 General Consulting Services 475-Lower Library Interceptor

Billing 11/01/2025- 11/28/2025 Invoice # 5008439 (12/03/25)

Wade Trim \$6,865.00 General consulting Services Centrifuge- 100 Design Services

Billing 11/01/2025- 11/28/2025 Invoice # 5008442 (12/04/ 25)

**TOTAL \$10,446.25**

**ii. Mr. Ruhl motioned to approve. Mr. Moury seconded. Roll call was unanimous. Motion passed 6-0.**

## 12. Adjournment

a.) With no further business to discuss, Mr. Ruhl motioned to adjourn. Mr. Moury seconded. Voice vote was unanimous. Meeting adjourned at 7:48 PM.

Dane Brodnos

1-27-26  
Pate